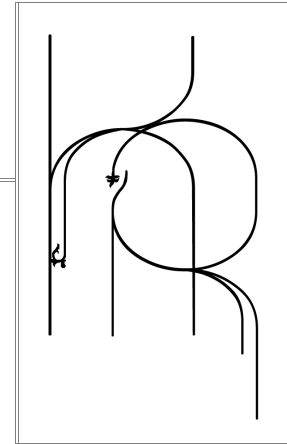


Kristofer R. Raikes

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I have been working in print and multimedia production since the time of analog tools. Transitioning to the digital made working in the medium so much easier (as well as more fun). My dream is to put those capabilities to use and help your company attain the image it deserves in the 21st Century.

EDUCATION

2005 American InterContinental University - Buckhead, GA

Associate of Arts in Business Administration with Honors

2004 Bard College - Port Hadlock, WA

Clemente Course in the Humanities

1991 Jefferson H.S. - Lafayette, IN

Graduate with 2 years on WJEF Radio & Community Cable TV Channel 5 (activities entailing live DJ, alternative programming, AP news research, studio-camera for “Broncho Sports Beat” & production)

PROFESSIONAL HISTORY

2007-2009 WSU Learning Center-North Olympic Peninsula - Port Hadlock, WA

Extension Coordinator: temporary appointment as Technology Coordinator at WSU Learning Center-North Olympic Peninsula. Duties of previous position, with addition of computer class instruction and personnel supervision for docents and volunteers. A portion of the full-time hours allows for assistance of WSU Jefferson County Extension staff for technical guidance & troubleshooting.

2007 WSU Learning Center-North Olympic Peninsula - Port Hadlock, WA

Preceptor I: Technology Coordinator; system, server & network maintenance & troubleshooting; website design & maintenance; computer hardware repair; low-level programming in OS X/UNIX environment; A/V installation; teleconferencing using WECN system; video editing; CD/DVD authoring; one-on-one instruction in the use of digital & Internet tools; best practices consultation on economic & web-presence development through technology; DDP test proctoring; graphics; data retrieval & organization; research & development.

2007-2008 WSU Jefferson County Extension - Port Hadlock, WA

Clerk-hire: troubleshooter for general office uses of, and access to, localized technology hardware, software and systems. Principle duties include helping Extension & County staff with email, printing, networking, and other computer-related set up and maintenance tasks. Support provided for network security, website troubleshooting & web/office/mail servers.

2006 IKE Mac, Inc. - Los Angeles, CA

Consultant: cultural attaché to small Japanese computer-repair & web marketing agency; bilingual website development in PHP; marketing strategy; voice & digital recording for children’s ESL supplemental educational materials sold in Japan.

2006 DEI Worldwide - Los Angeles, CA

Online Marketing Associate: dissemination of brand awareness via multiple Internet channels; market research & report generation for corporate clients; system & productivity optimization; informational graphics.

2004-2005 Quilcene Teen Center - Quilcene, WA

Director: youth counseling and organizing; acquisition & implementation of donated computer systems and procurement of donated DSL service from Sprint to create extra-curricular digital imaging, Internet safety & computer skills educational programs for at-risk teens; implementation of intranet and local server.

2002-2005 Vigilance - Port Townsend, WA

Editor/Strategies: graphic design; digital layout & press-ready output of monthly periodical; creator of the publication's lasting visual concept & structure; music section editor & reviews; photo-journalism; implementation of software & productivity solutions; system & intranet troubleshooting & maintenance; marketing; fund-raising; group organizing; event planning & security; research.

2002-2004 Jefferson County Public Works - Port Townsend, WA

Clerk I: Transfer Station – scales operation; data entry with & maintenance of computer running RICS; data backup & transfer assistance over metropolitan area network | MRW/HHW – HAZMAT reclamation; customer service; safe-practices advisement.

1999-Present Independent - Illinois & Washington

Visual Communication/Multimedia: Graphic design; photo enhancement; layout; corporate identity creation; web design; web server & e-mail management; marketing & branding; video editing; sound design; live audio recording; DVD/CD authoring.

1999-2000 CMO Graphics, Inc. - Chicago, IL

Office Assistant: Accounts Receivable; Accounts Department software, equipment and networking implementation & troubleshooting; graphics projects assistance; data entry; shipping.

COMMUNITY ENGAGEMENT

PR, graphics design & output, web design/admin for Non-Profits (e.g., Jefferson County Bard College Clemente Course, Rhody Revolution and the Andy Mackie Music Foundation, etc.).

Video production for Washington groups to assist in outreach or fund-raising (e.g., P.T. Fim Festival, J.E.A. and the Associated Students of WSU/PCC, etc.).

Mentorship to individuals, young & mature, (e.g., 4-H, OlyCAP, WorkSource, etc.).

PROFESSIONAL CERTIFICATION & AFFILIATIONS

13 Certifications in Microsoft Vista, Office 2007 & Server 2008; 16 Certifications in Adobe CS4 & web design; Final Cut Pro Intensive Editing class by Apple Certified Pro Peter Wiant; Jefferson County Clemente Course Advisory Council member.

LANGUAGES & CULTURE

English (native); German (3 years); Japanese (1 year + immersion); Latin (1 year); Chinese, Spanish, Tagalog (minor phrases/history/popular culture).

ACHIEVEMENTS

Webmaster since 1999; owner of multiple Internet domains; webmaster/designer; successful branding of the Rev.Raikes trademark in print & digital media; development of a local reputation as a dependable creative & technology professional; possession of an extensive knowledge of history, literature, film & music spanning the globe, reaching back to prehistory; forming strong bonds with people in the U.S. and from abroad.